

## Local Service District Budget Submission Form For the Calendar Year 2020

The estimates reported in this submission were approved by the Local Service District Committee of

\_\_\_\_\_  
*Official Name of Local Service District*

at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_  
*Day Month Year*

\_\_\_\_\_  
*Signature of Chairperson*

\_\_\_\_\_  
*Signature of Member*

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*The personal information in this form is collected in accordance to section 61(c) of the Access to Information and Protection of Privacy Act and will be used for the purpose of the department's administrative operations and to confirm legislative compliance. If you have any questions, please contact Sandy Hounsell, Director, Municipal Support, Department of Municipal Affairs and Environment, at 709-729-0259 or [SandyHounsell@gov.nl.ca](mailto:SandyHounsell@gov.nl.ca).*

**Deadline for Submission:  
APRIL 30, 2020**

# INFORMATION SHEET

Date: \_\_\_\_\_

Local Service District of: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Office Phone: \_\_\_\_\_  
Office Fax: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Complement of Members is \_\_\_\_\_

Contact Number

|                  |       |       |
|------------------|-------|-------|
| Chairperson      | _____ | _____ |
| Vice-Chairperson | _____ | _____ |
| Members          | _____ | _____ |
|                  | _____ | _____ |
|                  | _____ | _____ |
|                  | _____ | _____ |
|                  | _____ | _____ |

Clerk / Bookkeeper \_\_\_\_\_

Hours of Work \_\_\_\_\_ Days Open \_\_\_\_\_

Number of Households \_\_\_\_\_

Fee Structure (Annual)

|             |       |                               |       |
|-------------|-------|-------------------------------|-------|
| Water Fee   | _____ | Fire Fighting Fee             | _____ |
| Sewer Fee   | _____ | Street Lighting Fee           | _____ |
| Garbage Fee | _____ | Other Authorized Service Fees | _____ |

Waste Disposal Site:

Description \_\_\_\_\_

Shared With \_\_\_\_\_

Controlled By \_\_\_\_\_

**REVENUES**

Round off to Nearest Dollar

**1. REVENUES**

A. Water Supply Fee .....  
.....  
.....  
.....

\$

B. Sewage Disposal Fee .....  
.....  
.....  
.....

\$

C. Fire Protection Fee .....  
.....  
.....  
.....

\$

D. Garbage Collection Fee .....  
.....  
.....  
.....

\$

E. Street Lighting Fee .....  
.....  
.....  
.....

\$

F. Fees for Other Authorized Services (Specify) .....  
.....  
.....

\$

G. Other Revenues (Specify) .....  
.....  
.....

\$

H. Provincial Debt Subsidy Grant (Provide details on page 4).....  
.....

\$

**2. TOTAL REVENUES .....**

\$

**EXPENDITURES**

Round off to Nearest Dollar

**3. ADMINISTRATION**

- A. Salaries .....
- B. Office Expense .....
- C. Other (*Specify*) .....
- .....
- .....

\$

**4. PROTECTION TO PERSONS & PROPERTY**

- A. Fire Protection .....
- B. Fire & Liability Insurance .....
- C. Street Lighting .....
- D. Other (*Specify*) .....
- .....
- .....

\$

**5. GARBAGE COLLECTION**

- A. Labour .....
- B. Operation of Vehicles .....
- C. Other (*Specify*) .....
- .....
- .....

\$

**6. OPERATION & MAINTENANCE OF WATER SUPPLY AND/OR SEWAGE DISPOSAL SYSTEM**

- A. Labour .....
- B. Power & Pumping .....
- C. Purification .....
- D. Other (*Specify*) .....
- .....
- .....

\$

**7. OTHER AUTHORIZED SERVICES**

- (*Specify*).....
- .....

\$

**8. DEBT CHARGES** (Provide details on page 4) .....

**9. TOTAL EXPENDITURES** .....

\$

